

	First Nations Women's Alliance PO Box 107 Devils Lake, ND 58301 fnwa16@gmail.com		
Job Title:	Prevention Coordinator	Date:	November 2, 2025
Position Focus: Responsible for coordinating prevention measures that support community education, outreach, and culturally grounded prevention strategies to end domestic and sexual violence in Tribal communities and on our Indigenous lands.			
Major Duties: <ul style="list-style-type: none"> • Initiate and actively engage FNWA's culturally responsive prevention Medicine in Action strategies; • Represent FNWA on various boards and committees related to prevention, including Primary Prevention Partners (PPP), State Capacity Building Team for Violence Prevention (SCBT), and local Sexual Assault Response Teams (SART); • Initiate and maintain connections with FNWA's #beagoodrelative collaborators and stakeholders at local, regional, national, and inter-Tribal efforts; • Sustain and nurture community-based primary, secondary, and tertiary prevention efforts with Changemakers, Stakeholders, Butterflies & Firekeepers; • Explore, identify, and communicate Indigenous technical assistance resources, prevention strategies, and best practices with FNWA staff, board, membership and partners; • Assist in completing required reports, including compiling necessary data; • Coordinate training and technical assistance needs with coworkers; • Other duties as assigned. 			
Qualifications: <ul style="list-style-type: none"> • Experience working with local Tribes and American Indian population; • Willingness to embrace the core values of FNWA; • Preferred experience in working with Tribal communities, nonprofit organizations, and domestic violence, sexual assault, dual, and/or tribal coalitions; • Thorough understanding of the dynamics of domestic and sexual violence and the work of nonprofit organizations to violence; • Knowledge of prevention programming and strategies; 			

- Excellent organizational skills, written and oral communication skills; ability to work independently with minimal supervision;
- Ability to understand, integrate and disseminate data;
- Initiative, respect and persistence in partnering with a variety of people with different levels of skill and knowledge;
- Ability to travel as needed to achieve the goals of the grant; must have current driver's license, vehicle and vehicular insurance coverage;
- Excellent computer skills;
- Must pass criminal background check and alcohol and drug testing.

Job Location:	May work remote	Office:	Devils Lake, ND
Job Role:	Prevention Coordinator	Closing Date:	November 15, 2025
Employment Status:	Full-time Exempt	Supervision	ED
Annual Salary Range:	\$50,000 - \$58,000 & DOE	Manages Others:	Interns & Volunteers
Number of Vacancies:	One	Other:	Grant funding dependent; Excellent benefit package
Send Completed Application to:			
Name:	First Nations Women's Alliance	Email:	fnwa16@gmail.com
Address:	PO Box 107	State	North Dakota
City:	Devils Lake	Zip/Postal Code:	58301
Phone:	701-662-3380	Fax:	701-662-3381
Application Procedure	FNWA Application FNWA JOB APPLICATION 2024.pdf ; Resume; Cover Letter highlighting how you would be an asset to FNWA's work; Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials/copy of valid driver's license/Names, mailing address, email address, phone numbers and permission to contact three references; Authorization signature will be required for background check and drug testing.		
Open & Close Dates	Opens November 2, 2025 and Closes November 15, 2025		